

# NEW FOR 2023/2024 YEAR

# THE LEARNING STUDIO

EDUCATION CENTRE

## MEMBERSHIP

Maths:

English:

Science:

### Membership Types

# 1

Standard membership.

2 x sessions per week (each 55 mins)  
Can be split between subjects.

# 2

Special membership

Membership designed with extra  
sessions or 1:1s included.

# 3

Membership 4 weekly.

Same as standard or special but paid 4  
weekly.

# 4

Membership termly.

Membership paid at the start of the term  
with a discounted price.

### Payments

1. Payments are made via card payment.
2. Any payments which fail will be taken the following day. **If they fail 3 times, an admin charge of £10 will be applied and lessons will stop until this has been paid.**
3. Payments are taken via Stripe, look for this on your bill.
4. Payments are not taken when the centre is closed. This is at Christmas, Easter weekend and the summer.
5. Payments can be paused for family holidays up to 4 weeks per year. These must be agreed before any payments are made. No refunds will be given if holiday forms are not completed.
6. Payment are taken on Mondays if paid weekly, every fourth monday for 4-weekly payments or the first day of term if termly.

### Terms and Conditions

1. If you are unable to attend a session, you must give at least **24 hours notice** otherwise you will forfeit that session and it can not be rearranged.
2. If you need to stop attending sessions please let the reception know as soon as possible, this will reduce the notice period.
  - a. Weekly payment requires **3 weeks notice.**
  - b. 4-weekly payments: please let us know 2 weeks before the next payment is taken, less than this will require 2 more weeks to be taken.
  - c. Termly: please inform us at least 2 weeks before the end of term. No refund will be given if you leave before the end of term.
  - d. Refunds are not given. If you are unsure, we suggest that you choose weekly to reduce your notice period.

3. Referral discounts
  - a. A standard 5% discount is given for each referral made, given that the referee signs up.
  - b. The discount applies only for as long as the referred student continues their membership.
  - c. Each referral takes an additional 5% off your monthly membership.
4. The Studio is open during all half terms and the Easter break. If you are away during this time then you must give notice using the **holiday form**. At least one weeks notice is preferred, within a week may **incur a charge of £10.**
5. Refunds are not given unless in exceptional circumstances.
6. If staff are ill/away then credits will be applied to your account which will reduce future payments.